

DRIVEWAY CONNECTION PERMIT APPLICATION**E - 15****CLASS 1**

Dept. of Development Support and
Environmental Management
435 N. Macomb St., 2nd Floor
Tallahassee, Florida 32301
850-606-1300



LB _____

LDR _____

DRIVEWAY CONNECTION PERMIT APPLICATION
CLASS I

☐ **Class I Driveway (Residential)****Fee: \$185.00****Canopy Road Connection?** ☐ **Yes** ☐ **No****DRIVEWAY PROPOSED FOR:**☐ Single Family☐ Mobile Home☐ Multi-Family (4 units or less)☐ Temporary☐ Driveway Connection Only☐ Other (sidewalk, trail, bike path)**PROPERTY INFORMATION**

Parcel Tax I.D. # _____ Number of Connections to Public Streets: _____

Location/Address: _____

Subdivision Name: _____

OWNER INFORMATION

Owner: _____ Cell #: _____ Work #: _____

Mailing Address: _____

Email Address: _____

APPLICANT/AGENT INFORMATION

Name: _____ Cell #: _____ Work #: _____

Mailing Address: _____

Email Address: _____

The applicant shall submit a completed application along with a site plan drawing that includes all the information described in the following page. All driveway or street connections shall be constructed in accordance with regulations and standards approved by Leon County in the *Driveway and Street Connection Guidelines and Procedures Manual*, adopted April 12, 2016, as amended. The manual is available online at www.leonpermits.org, or at the DSEM offices at 435 North Macomb Street.

The cross slope of sidewalks crossing driveways shall not exceed 2%, in accordance ADA (Americans with Disabilities Act)

The applicant/owner for self, heirs, assigns and successors in interest, binds and obligates self to save and hold Leon County harmless from any and all damages, claims or injuries caused in whole or in part by applicant that may occur by reason of this construction, said facility design, maintenance or continuing existence of connection.

This permit authorizes work within the County right-of-way only. Additional permitting will be required for canopy road connections and any activity outside the right-of-way.

The applicant/owner binds and obligates by way of the approved permit to construct the driveway connection in accordance with the approved permit and meet all ADA (Americans with Disabilities Act) requirements. Failure to do so shall result in enforcement action.

Applicant's Signature: _____ Date: _____

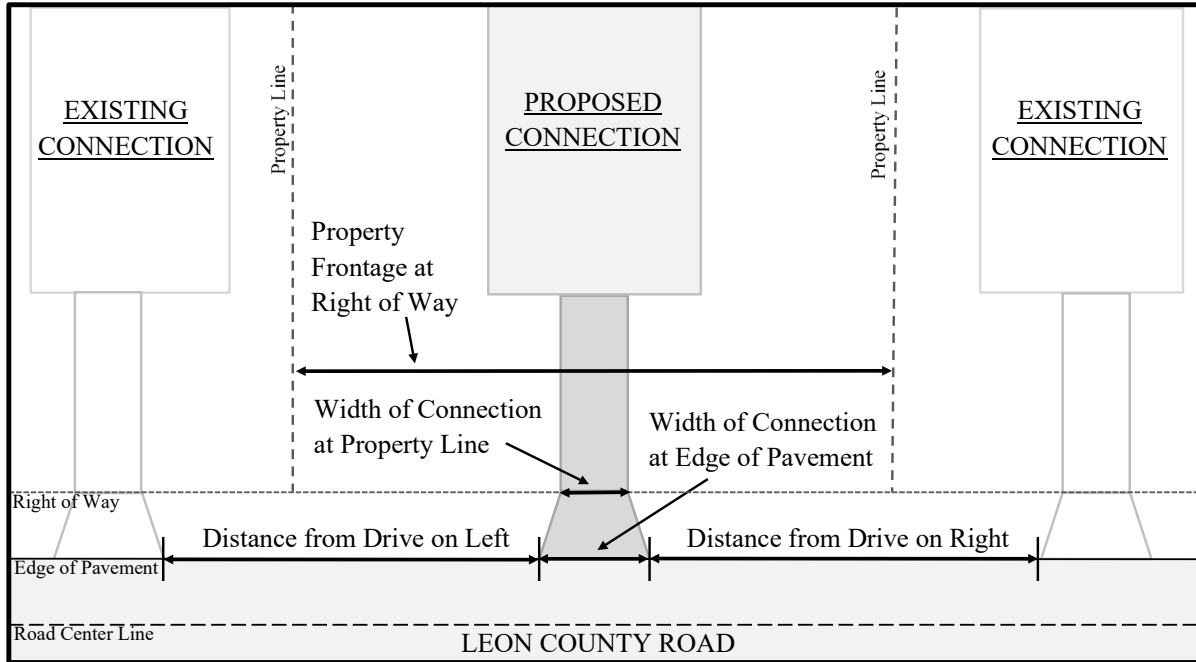
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PROPOSED CONNECTION INFORMATION

Leon County Road Name: _____

Property Frontage at Right of Way: _____ ft

Width of Connection at Property Line: _____ ft

Width of Connection at Edge of Pavement: _____ ft

Distance from Drive on Left: _____ ft

Distance from Drive on Right: _____ ft

Base Material: _____

Is there a sidewalk crossing the driveway? _____

Material Type (Within Right of Way):

☐ Asphalt

Min. compacted thickness shall be 1 inch with 4 inches of limerock base (LBR 100)

☐ Concrete

Min. thickness shall be 6 inches of 3,000 psi concrete with fiber mesh reinforcement

☐ Other: _____

Temporary connections or connections to dirt roads only

NOTES

- Culvert shall be placed at ditch bottom to maintain existing flow
- Culvert size must match uphill culvert to maintain existing flow
- If a culvert is not required, the contour of the ditch must be maintained for positive flow
- If distance between drives is greater than 300', write N/A for measurement
- All sidewalks shall be ADA compliant (see Cross Slope Requirement attachment).

ADJACENT EXISTING CONNECTION (If Applicable)	PROPOSED CONNECTION	ADJACENT EXISTING CONNECTION (If Applicable)
<u>Culvert</u> Size (Diameter): _____ inches Material: _____ End Treatment: _____	<u>Culvert</u> Size (Diameter): _____ inches <i>Min. 18" in diameter</i> Material: _____ End Treatment: _____ ☐ No Culvert Necessary	<u>Culvert</u> Size (Diameter): _____ inches Material: _____ End Treatment: _____

Verify any existing utilities in right-of-way within 50 feet of driveway by calling 811 before you dig (water, sewer, gas, electricity, cable, drainage structures, etc.) for potential conflict. Utilities present? ☐ Yes ☐ No
Contact the Environmental Compliance Specialist prior to pouring. Documentation of permit compliance is required prior to approval.

Cross Slope Requirement

Sample

